

# **Lincoln Pipestone Rural Water**

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## **Meeting Minutes**

**March 29, 2021**

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the Lake Benton Community Center in Lake Benton, MN, on Monday, March 29, 2021; and was available for viewing/participating via Zoom video/teleconferencing. The meeting was called to order at 10:00 AM by Board Chairman Mitch Kling. A quorum was established with Commissioners Bill Ufkin, Joe Weber, Jerry Lonneman, Frank Engels, Randy Kraus, Jan Moen, Brent Feikema and Rod Spronk in attendance. Also attending was Commissioner-elect Peter Petersen, Board Attorney Ron Schramel, DGR Engineer Darin Schriever, General Manager Jason Overby, Enterprise Technician Jodi Greer, and Lyon County Commissioner Rick Anderson. Attending via Zoom was Commissioner Earl DeWilde, Field Supervisor Tom Muller, and Nathan Kinner (Kinner and Co.).

**Agenda:** *M/S Ufkin/Feikema to approve the agenda. Motion carried unanimously.*

**Minutes:** *M/S Engels/Lonneman to approve the minutes from the February 2021 Board Meeting. Motion carried unanimously.*

**Engineer's Report:** Darin Schriever presented the Engineering Report for March.

- SCADA Upgrades.

*M/S Lonneman/Moen to approve payment for PPE#9 in the amount of \$28,742.35 to Thompson Electric. Motion carried unanimously.*

- Lincoln PS Upgrades.

*M/S Spronk/Weber to accept the control/integration quote submitted by Thompson Electric in the amount of \$35,415.41 as part of the Lincoln Pump Station Improvement Project. Motion carried unanimously.*

**Operations Report:** March Operations Report was presented. Muller discussed pipe costs and supply issues, and increasing costs associated with hookups. Water Resource Committee will meet to review any changes needed for hookup connection fees. All winter flushing points have been shut down by operators.

**Manager's Report:** March Manager's Report was presented. Discussion regarding management plans/options for the Kernza fields and Trust Fund (ENRTF) land management plan. The Water Resources Committee will discuss options for the Kernza and ENRTF lands. GM recognized Jodi Greer's accomplishment in earning professional certification from Society of Human Resource Management (SHRM).

**Attorney's Report:** Schramel explained the process of on-boarding of a new commissioner to the Board. Mr. Peter Petersen is anticipated to officially be seated in the vacant Board seat by the April 26<sup>th</sup> meeting. Schramel then reviewed the 2020 Assessments summary and costs associated with hookups.

**Treasurer's Report:** Kinner presented the Treasurer's Report for March.

*M/S Feikema/Engels to approve the Treasurer's Report, as presented. Motion carried unanimously.*

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**Paid Bills:**

*M/S Weber/Spronk to approve payment on checks #6789-#6884, excluding voided check #6800. Motion carried unanimously.*

**Pending Bills:**

- DeWild Grant Reckert and Associates Company:
  - General Services = \$2,844.50
  - 2016 Improvements-Pro. #2 = \$4,978.80
- Schramel Law Office:
  - General Services = \$1,399.60

*M/S Ufkin/Kraus to approve paying pending bills, as presented. Motion carried unanimously.*

**Committee Reports:**

- **Executive Committee:** Nothing to report.
- **Budget and Finance Committee:** Nothing to report.
- **Personnel Committee:** Nothing to report.
- **Water Resources & Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Memorial services for former L&C Chairman Red Arndt scheduled May 1<sup>st</sup> in Luverne.

**Other Business:**

- Jay Bossuyt Hookup Request. Discussion followed regarding system improvements that may be necessary, as well as having on-site storage. A policy already is established for requiring 24-hrs of on-site storage for large users.

*M/S Ufkin/Engels to approve the request for hookup to Jay Bossuyt. Motion carried unanimously.*

- Commissioner Weber inquired about the surplus items up for public auction. Greer informed that the iPads had been sold, but there were still two days remaining for all other auction items.

**Public Comment:** None

**Next Regular Meeting:** The April 26<sup>th</sup> Board meeting will be held at the Community Center in Lake Benton. Time to be determined by the Chairman.

**Adjournment:** *M/S Lonneman/Moen to adjourn the board meeting at 1:15 PM. Motion carried unanimously.*

Respectfully Submitted,

Randy Kraus, LPRW Board Secretary