

Lincoln Pipestone Rural Water

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Meeting Minutes

April 26, 2021

The regular scheduled meeting of the Lincoln-Pipestone Rural Water (LPRW) System Board of Commissioners was held at the Lake Benton Community Center in Lake Benton, MN, on Monday, April 26, 2021; and was available for viewing/participating via Zoom video/teleconferencing. The meeting was called to order at 5:09 PM by Board Chairman Mitch Kling. A quorum was established with Commissioners Bill Ufkin, Joe Weber, Frank Engels, Randy Kraus, Jan Moen, Brent Feikema, Rod Spronk in attendance, with Commissioners Earl DeWilde and Jerry Lonneman participating via Zoom. Also attending was Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Nathan Kinner (Kinner & Co, via Zoom), LPRW General Manager Jason Overby, Enterprise Technician Jodi Greer, Field Supervisor Tom Muller (via Zoom), Water Operator Glen Grant, Lyon County Commissioner Rick Anderson and Tom Olinger (Abdo, Eick and Meyers, LLP). Commissioner Peter Petersen arrived at 5:50pm.

Agenda: *M/S Engels/Weber to approve the agenda. Aye – 8, Nay – 0, Absent – 2 (Ufkin, Petersen). Motion carried.*

Minutes: *M/S Feikema/Moen to approve the minutes from the March 29th, 2021 Board Meeting. Aye – 8, Nay – 0, Absent (Ufkin, Petersen). Motion carried.*

Commissioner Ufkin joined the meeting.

Audit Presentation: Tom Olinger, representing the auditing firm of Abdo, Eick and Meyers, LLP presented the *draft* audit for 2020. The firm issued an unmodified opinion for the FY2020 audit; as well as concluding a clean opinion with a Federal Single Audit on federal dollars received exceeding \$750,000. A final audit document will be made available for Board approval next meeting.

Engineer's Report: Darin Schriever presented the Engineering Report for April.

- System-wide SCADA Upgrades.

M/S Kraus/Weber to approve CO #4 to extend final completion deadline from April 9 to July 16, 2021. Aye – 9, Nay – 0, Absent – 1 (Petersen). Motion carried.

- Project updates: Schriever also provided updates with the Tyler-Russell Pipeline project, Lincoln PS improvements, CTMP activities, City of Rushmore and NAWS project.

Operations Report: April Operations Report was presented. Muller highlighted a major leak on road crossing near Hanley Falls, and damages to Leota Booster controls

from leak. Commissioner Lonneman asked about well levels at our wellfield. Muller will follow up with information at next meeting.

Manager's Report: April Manager's Report was presented.

Commissioner Petersen joined the meeting.

Attorney's Report: Commissioner's Joe Weber, Jerry Lonneman and Rod Spronk 4-yr terms are up at end of the year. Pete Petersen was officially welcomed as a LPRW Board Commissioner.

Treasurer's Report: Kinner presented the Treasurer's Report for April. Kinner gave Karen Petersen credit for great job with audit preparation. Commissioner Ufkin asked about bonds left to pay. Nathan said the Lincoln County Bond is coming due.

M/S Weber/Ufkin to approve the Treasurer's Report, as presented. Motion carried unanimously.

Paid Bills:

M/S Feikema/Kraus to approve payment on checks #6885-7009. Motion carried unanimously.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services = \$3,587.00
- Schramel Law Office:
 - General Services = \$3,674.32
 - North Water Source = \$436.00
- Kinner & Company Ltd
 - January – March Services = \$9,069.50

M/S Ufkin/Moen to approve paying pending bills, as presented. Motion carried unanimously.

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Budget and Finance Committee:** Nothing to report.
- **Personnel Committee:** Nothing to report.
- **Water Resources & Equipment Committee:**

M/S Feikema/Engels to approve the minutes from the April 8th, 2021 meeting. Motion carried unanimously.

- Rock Co RWS Temporary Water Supply Request. Discussion regarding the establishment of a temporary water supply agreement with Rock County RWS. The board will discuss at the May meeting after the attorney and engineering have reviewed the agreement.

M/S Ufkin/Spronk to charge Red Rock Rural Water System the capacity charge of \$0.57/1,000 on top of the current municipal rate starting June 1, 2021. Motion carried unanimously.

- Construction/ hookup Cost Analysis. Muller reviewed construction costs. The board will need to investigate further adjusting crop damage payment allocations.

Commissioner Weber was excused and left the meeting.

- Office/Shop update. Overby reviewed meeting held with LB-EDA representatives. Schriever suggested developing a good RFP document prior to submittal to prospective architecture firms.

M/S DeWilde/Spronk to move forward with a “Letter of Interest” to be submitted to the City of Lake Benton/EDA for a possible office/shop site at the annexed Johnson Addition; and to have DGR assist in developing a site plan and Request For Proposal notification document to be submitted to prospective architecture firms. Aye – 9, Nay – 0, Absent – 1 (Weber). Motion carried.

- **Joint Powers Board Representative:** Lonneman and Overby recapped L&C’s 15.81 MGD Expansion agreement. Spronk recommended further review of expansion agreement by management, engineering and Legal.

Other Business:

- Lee Johnson Water Service Request. Glen Grant

M/S Ufkin/Kraus to approve the hookup request to Lee Johnson. Aye – 9, Nay - 0, Absent – 1 (Weber). Motion carried.

- The May 24th Board meeting will be held at the LPRW Office. Time to be determined by the Board Chair.

Public Comment: None

Adjournment: *M/S Kraus/Ufkin to adjourn the board meeting at 7:54 PM. Aye – 9, Nay – 0, Absent – 1 (Weber). Motion carried.*

Respectfully Submitted,

Randy Kraus, LPRW Board Secretary