

# **Lincoln Pipestone Rural Water**

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## **Meeting Minutes**

**May 24th, 2021**

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW Office in Lake Benton, MN, on Monday, May 24, 2021; and was available for viewing/participating via Zoom video/teleconferencing. The meeting was called to order at 5:04 PM by Board Vice-Chairman Joe Weber. A quorum was established with Commissioners Bill Ufkin, Frank Engels, Randy Kraus, Jan Moen, Brent Feikema, Pete Petersen, Earl DeWilde and Rod Spronk in attendance. Also attending was Board Attorney Ron Schramel, DGR Engineer Darin Schriever and LPRW General Manager Jason Overby, LPRW Enterprise Technician Jodi Greer, Lyon County Commissioner Rick Anderson, LPRW Field Supervisor Tom Muller, Nathan Kinner (Kinner and Co.), and members of the Lake Benton EDA Karen Lichtsinn and David Enke. Absent was Board Chairman Mitch Kling.

**Agenda:** *M/S Ufkin/Lonneman to approve the agenda. Motion carried unanimously.*

**Minutes:** *M/S Spronk/Engels to approve the minutes from the April 2021 Board Meeting. Motion carried unanimously.*

**Engineer's Report:** Darin Schriever presented the Engineering Report for May.

- SCADA Upgrades.

*M/S DeWilde/Feikema to authorize GM to review and approve Thompson Electric pay request to release a portion of the remaining retainage on the project. Motion carried unanimously.*

- Tyler-Russell Pipeline Project – Schriever indicated a May 28<sup>th</sup> completion deadline. Seeding and ditch restoration work remaining.

- Lincoln Pump Station

*M/S Kraus/Spronk to approve CO#1 with Keys Well Drilling for \$2,300 deduction. Motion carried unanimously.*

*M/S Ufkin/Lonneman to authorize GM to review and approve PPE#1 pending with Keys Well Drilling. Motion carried unanimously.*

- RRRW Update – Ron Schramel gave update on RRRW projects. RRRW is soon to bring new wellfield on-line and beginning construction of WTP. They express concern about material availability for the project.

- Cities Update:
  - Rushmore: working with city engineers on building and routing pipeline.
  - Adrian – met with city public works officials.
  - Brewster/Mn Soybean Processors – cost estimates were reviewed. Ufkin suggested WR/E Committee and Board consider options for water service/connection. Spronk mentioned that if this moves forward, for LPRW to communicate with OCRWS on increased water use.
  - Office Development – Schriever discussed the process for site planning and provided preliminary costs. EDA Members Karen Lichtsinn and David Enke proposed 15 acres of property located in the annexed Johnson Addition and money for septic system. Ufkin inquired to EDA if funding available for “below ground” tasks. EDA will pursue the formation of a TIF district and investigate any conflicts with wetlands.
  - NAWS – application has been submitted to MDH for Drinking Water Revolving Loan Fund (SRF).
  - L&CRWS – Schriever discussed system hydraulics analysis on proposed expanded allocation from L&C.

**Operations Report:** May Operations Report was presented. Commissioner Petersen asked about specific capacities of pumps.

**Manager’s Report:** May Manager’s Report was presented. Discussions with L&C on expansion agreement. GM to attend their next meeting. Lonneman indicated that all state advancements would need to be repaid before expansion occurs. GM proposed moving reserves to a new investment fund created by 4M.

***M/S Ufkin/Lonneman to authorize GM to open account(s) with 4M-Limited Term Duration (LTD) Fund and to manage reserve 4M funds accordingly. Motion carried unanimously.***

**Attorney’s Report:** Schramel noted that Commissioner’s Joe Weber, Jerry Lonneman and Rod Spronk terms end this year and consideration for reappointment.

***M/S Engels/Kraus to recommend reappointment of Rod Spronk, Jerry Lonneman and Joe Weber to the LPRW Board of Commissioners for another 4-year term. Motion carried unanimously.***

**Treasurer’s Report:** Kinner presented the Treasurer’s Report for May.

***M/S Kraus/Feikema to approve the Treasurer’s Report, as presented. Motion carried unanimously.***

**2020 Audit (Final):**

***M/S Lonneman/Moen to approve the 2020 Audit, as presented. Motion carried unanimously.***

Paid Bills:

*M/S Ufkin/Moen to approve payment on checks #7010-7128. Motion carried unanimously.*

Pending Bills:

- DeWild Grant Reckert and Associates Company:
  - General Services = \$6,886.00
  - North Water Source = \$16,766.50
  - Tank Maintenance = \$1,600.00
  
- Schramel Law Office:
  - General Services = \$1,287.10
  
- Abdo, Eick & Meyer
  - 2020 Audit = \$3,000.00
  
- Northland Securities
  - Nobles County 2020B = \$107,224.07
  - Pipestone County 2016A = \$7,807.50
  
- US Bank
  - Lincoln County refunding 2012 = \$1,250.00
  - Yellow Medicine C. 2016A = \$38,081.25
  
- Ehlers Bond Trust Services
  - Lincoln C. refunding 2013A = \$7,317.50

*M/S Engels/Lonneman to approve paying pending bills, as presented. Motion carried unanimously.*

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Budget and Finance Committee:** Nothing to report.
- **Personnel Committee:** Nothing to report.
- **Water Resources & Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Nothing to report.

Other Business:

- MRWA Annual W/WW Technical Conference - staff asked if any Commissioners were interested in attending this event in August 23-26 in St. Cloud.
- NRWA WaterPro Conference – staff asked if any Commissioners were interested in attending this event in September 13-16 in Milwaukee, WI.
- Commissioner Ufkin asked about LPRW’s security measures in place. GM will provide an overview next meeting.
- Next regularly scheduled board meeting: The June 28<sup>th</sup> Board meeting will be held at the LPRW Office at 5:00 PM.

**Public Comment:** None

**Adjournment:** *M/S Engels/Feikema to adjourn the board meeting at 7:50 PM.  
Motion carried unanimously.*

Respectfully Submitted,

Randy Kraus, LPRW Board Secretary