

Lincoln-Pipestone Rural Water System

415 E Benton St., P.O. Box 188, Lake Benton, MN
56149

507-368-4248 or 800-462-0309

fax: 507-368-4573

email: lprw@ictel.com

Meeting Minutes

June 26th, 2023

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW Office in Lake Benton, MN, on Monday, June 26th, 2023; and was available for viewing/participating via Zoom video/teleconferencing. The meeting was called to order at 5:03 PM by Board Chair Joe Weber. A quorum was established with Commissioners Bill Ufkin, Earl DeWilde, Peter Petersen, Mitch Kling, Randy Kraus, Brent Feikema, Jan Moen, Rod Spronk, Frank Engels and Jerry Lonneman in attendance. Also attending were Board Attorney Ron Schramel, Lyon County Commissioner Rick Anderson, Nathan Kinner (Kinner and Co.), Peter Baudhuin (DGR) via Zoom, Lobbyist Sam Krueger via Zoom, Enterprise Technician Jodi Greer, Field Supervisor Tom Muller, and General Manager Jason Overby.

Agenda: *M/S Spronk/Engels to approve the agenda. Motion carried unanimously.*

Minutes: *M/S Kling/Feikema to approve the minutes from the May 2023 Public Meeting for the North Area Water Source. Motion carried unanimously.*

Minutes: *M/S Ufkin/Petersen to approve the minutes from the May 2023 Regular Monthly Board Meeting. Motion carried unanimously.*

Engineer's Report: Peter Baudhuin (DGR) presented the Engineers Report for June. Items discussed further included:

- North Area Water Source: Submitted application for the 2024 Capital Investment Funding for \$14M for the NAWS project. This would supplement the \$5.75M received in 2020.
- BIOTTTA: Continuing to work on equipment layouts and building floor plans for biottta. AdEdge is seeking payment of \$35,000 for continued design work with DGR. DGR recommends splitting the cost of their services with LPRW. An amendment to the existing engineering services agreement for this project will include an increased charge of \$17,500 to LPRW.

M/S Spronk/Moen to accept the offer from DGR to split the \$35,000 cost of the AdEdge proposal for design work in the amount of \$17,500 for LPRW's share. Motion carried unanimously.

- City of Brewster 2nd Connection: Pre-construction meetings were held for both the pipeline and meter building. On-site construction meeting scheduled for July.

Operations Report: Field Supervisor Muller presented the June Operations Report. Other items included: major repair on 10-in. approximately 300 yds east of Pump Station #1; cleanup at Stoney Run TWP Hall; updates on road projects on YM Co 39 and Lyon Co 5; and communications tower at Edgerton P.S. had collapsed. Replacement is being sought. Both Holland and Verdi well levels have

dropped.

Lobbyist Report: Sam Krueger provided updates from St. Paul. Krueger noted that application submittal for supplemental project funding to the 2024 Capital Investment Bonding is encouraged.

Manager's Report: GM Overby presented the Manager's Report for June. Other items highlighted included an application for \$14M to the 2024 Capital Investment Committee for supplemental funding of the NAWS Project; and the present situation with tax exempt status. Staff have contacted fuel card vendors to reclassify to tax exempt. LPRW pays sales tax on most items and will work to get that changed. Schramel mentioned to have Budget & Finance look into the tax exemptions. The LPRW Board elects to pay property tax on owned-lands, excluding the ENRTF ground and the South Dakota portion of the Verdi wellfield.

Attorney's Report: Commissioners Ufkin and Kling's terms are up at the end of this year. Ufkin and Kling both indicated they would like to serve another 4-year term.

M/S Feikema/Kraus to approve Mitch Kling's request to serve another 4-year board term. Motion carried unanimously.

M/S Kling/Engels to approve Bill Ufkin's request to serve another 4-year board term. Motion carried Unanimously.

Treasurer's Report: Nathan Kinner presented the May Treasurer's Report.

M/S Lonneman/DeWilde to approve the Treasurer's Report, as presented. Motion carried unanimously.

Paid Bills: May transactions were reviewed.

M/S Kling/Moen to approve May payments on checks #10090 through #10210, excluding voided check #10105. Motion carried unanimously.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - North Area Water Source = \$2,737.57
 - City of Brewster 2nd Connection = \$3,071.00
 - General Service = \$10,290.50
- Schramel Law Office:
 - General Services = \$1,659.80
- DesignArc Group
 - Office & Shop Complex = \$12,468.49

M/S Lonneman/Engels to approve paying pending bills, as presented. Motion carried unanimously.

Committee Reports:

- **Executive Committee:** Nothing to report.

- **Budget and Finance Committee:** Nothing to report.
- **Personnel Committee:** Nothing to report.
- **Water Resources & Equipment Committee:** Ufkin reviewed the minutes from the June 9th meeting. Items covered included:
 - Municipal Contracts:
 - M/S Ufkin/Feikema to approve the use of the following steps to establish daily peak allocations for cities with no contract, an expired contract, or an outdated contract with no penalty provisions:*
 1. *To use existing daily peak allocations (identified from 1979 engineering analysis) for Hendricks (140,000 gpd), Ivanhoe (140,000 gpd), Lake Benton (180,000 gpd), and Tyler (300,000 gpd); and*
 2. *To use the formula of 2.5 times the 2021 and 2022 calculated non-leak average daily use for cities without established daily peak allocation.**Motion carried unanimously.*
 - Brewster-OCRWS Payment Schedule.
 - Office-Shop Complex Design. The committee elected not to pursue Bonding funding for the Office-Shop Complex Project.
 - Long-range CIP Planning Projects Summary

M/S Kling/Ufkin to approve the June 9th minutes. Motion carried unanimously.

- **L&C MN Joint Powers Board Representative:** Lonneman discussed MN bill of \$22M awarded to MN JPB (L&C) after the JPB repays the state of Minnesota the full \$39M advancement.
- **MRWA Representative:** Spronk explained the MRWA board representation dilemma with two rural water districts in the Northwest that are merging.

Other Business:

- Juneteenth Holiday. *M/S Spronk/Petersen to accept and recognize June 19th (aka Juneteenth) as an organizational holiday. Motion carried unanimously.*
- LPRW Resolution for Support for Pursuit of Supplemental State Bonding for New Water Source Development, Treatment, and Distribution Project. *M/S Ufkin/Kraus to approve the Resolution, as presented. Roll call vote, Aye-11 Nay-0. Motion carried unanimously.*

Public Comment: No responses.

Adjournment: *M/S Lonneman/DeWilde to adjourn the meeting at 8:08 PM. Motion carried unanimously.*

Respectfully Submitted,

Randy Kraus, LPRW Board Secretary